



2021 Sunday Farmers' Market in College View COVID-19 Operational Plan*

**This is a Living Document which modifies some Sunday Farmers' Market at College View Rules and Regulations. This document may change based on guidance from the Lincoln Lancaster County Health Department and City/State/Federal entities.*

Market Dates: Effective April 25, 2021 until COVID-19 Guidances has been modified or lifted by the Lincoln and Lancaster Health Department.

Objectives:

- 1) Follow local and state guidance for safe and healthy market practices
- 2) Clearly communicate our policies / procedures to all audiences

Section	Activities
Market Operations	<ol style="list-style-type: none"> 1) Expand the size of the market into the east parking lot for the same amount of vendors. Vendors will be provided with a designated adjacent parking stall in addition to their tent stall. All stall depths will be 20'. 2) Maintain hand sanitizing stations. 3) Handwashing station provided at Market Information Booth for Staff and Volunteers. 4) Set up Market Information Booth tables to maximize social distancing between customers and staff/volunteers. 5) Sanitize frequently touched equipment and Information Booth surfaces. 6) Relax opening bell- sales are allowed prior to 10:00 if the vendor is ready. 7) Relaxation of last minute cancellations for sickness. If a vendor is sick or has been exposed to (or suspects they have been exposed to) COVID-19, ask them not to attend the market. We require vendors and customers to take note if they are experiencing symptoms such as fever or dry cough, to stay home to take care of themselves and protect others if they are sick. 8) Vendors will bring sales slips to the Market Information Booth. 9) New Credit/Debit card token sales will be reinstated. EBT / SNAP will be processed as normal.

	<p>10) Vendors token redemption will be delayed. Recount of tokens will take place 1 week after the vendor has turned them into Market Management. After which time the vendor will be emailed receipt and payment will be issued as normal.</p> <p>11) Market Map will be included in the weekly customer newsletter.</p> <p>12) Market Map will be located at the Market Information Booth.</p> <p>13) Pre-pay order pick up contact information will be included in the market newsletter .</p> <p>14) Pre-pay areas will be designated as possible to allow for easy ‘pick up’ of prepaid items. For contact-free pick-up, vendors will need to take items to customers' vehicles.</p> <p>15) Frequent shopper cards will be processed as normal.</p>
Customer Communications	<p>1) Primary Message: The Sunday Farmers’ Market at College View is following guidance from the Lincoln and Lancaster County Health Department and will be implementing social distancing measures at the market.</p> <p>2) Risk communication messages for COVID-19/social distancing at the market:</p> <ul style="list-style-type: none"> ● Stay home if you or someone in your home is sick ● Customers ages 60+ and with immunocompromised conditions are encouraged to shop between the hours of 10:00 am - 10:30 am. ● Maintain 6-foot distance from others ● Don’t touch. Let vendors serve you. ● Protect yourself and others. Please wear gloves and facemasks/shields. ● Sanitize your hands. Hand sanitizing stations will be provided throughout the market. ● Reusable Bags Allowed. You will be asked to bag your own items. <p>3) Inform all customers before entering the market about social distancing requirements.</p> <p>4) Post social distancing and healthy market behavior signage in English around the market.</p>
Crowd Control	<p>1) Keep accurate crowd counts in the market through historic counting methods (10 minutes each entrance every hour).</p> <p>2) Market reserves the right to monitor and restrict entrance as needed based on customer traffic flow.</p> <p>3) Customers ages 60+ and with immunocompromised conditions are encouraged to shop between the hours of 10:00 am - 10:30 am.</p> <p>4) Strongly recommend one customer per household to enter the market for shopping</p>
Staff/Volunteers	<p>1) Provide training and enforce safe practices (i.e. social distancing and hand hygiene) by staff and volunteers</p> <p>2) Verbally and through signage enforce social distance requirements inside the market</p> <p>3) Staff and Volunteers shall wear facemasks/shields during market hours 10:00 - 2:00pm and/or while in direct contact with others. Masks will be provided.</p>
Vendor Practices	Vendor Requirements:

- 1) Only vendors are allowed to touch food products (customers point, vendors bag unless customer uses reusable bag)
 - 2) Pre-package/bag produce as much as possible.
 - 3) All samples to be packaged and served individually.
 - 4) Vendors with Temporary Food Establishment Permits may prepare and serve food and drinks onsite. Drinks must be served by vendors- no customer self-serve allowed. On-site food consumption is allowed dependent on Local Regulations as interpreted by SFMCV Board of Directors. Local Regulations may change and vendors are expected to modify practices to ensure compliance with Local Regulations.
 - 5) Vendors with LLCHD Homebaker Permits must pre-package all food.
 - 6) Vendors must stay home if you are sick. Do not have sick employees work the market.
 - 7) Bring monthly sales slip and payment to the Market Information Booth.
 - 8) Vendors shall wear facemasks/shields during market hours 10:00 - 2:00pm and/or while in direct contact with others.
 - 9) Vendors must have either a handwashing station and/or hand sanitizer in stall
- Vendor Recommendations:
- 1) Arrange your stall with produce/products behind a “safe barrier” of an additional table, rope and/or marking on the ground across the front of your stall.
 - 2) Vendors should utilize gloves.
 - 3) Provide frequent sanitation of high touch surfaces.
 - 4) When possible designate one staff member to handle money transactions while the other(s) prepare(s) customer orders.
 - 5) Encourage customers to pre-pay/order and pick up only as much as possible.
 - 6) Round prices to the nearest dollar.
 - 7) Ask for exact change, credit cards, checks or Venmo.
 - 8) Do not handle reusable bags.
 - 9) Change gloves/ wash or sanitize hands before touching food after touching money, phone, or any non-food surface.
 - 10) Non-porous tablecloths are recommended.